



Admin. Permit No. \_\_\_\_\_

Parcel Identification No: \_\_\_\_\_

# OWNER'S AFFIDAVIT FOR ADMINISTRATIVE PERMITS FESTIVAL/EVENT/PRODUCE STAND/ROADSIDE VENDING/ SEASONAL BUSINESS

This form must be completed in it's entirety to obtain these purposes.

Pursuant to the Fulton County Zoning Resolution, Article 19, Section 3, or by process and/or procedural requirements of the Department, applications for an Administrative Permit for Festivals/Event (19.3.3), Roadside Produce Stands (19.3.11), Roadside Vending (19.3.11(1)), or Seasonal or Temporary Business (19.3.11.(2)) must provide written, notarized, permission from the owner of the property upon which the event is proposed along with an application for said Permit including a 24-hour contact telephone for the owner.

In addition, the owner and applicant must ensure and commit to compliance with the standards established by the Fulton County Zoning Resolution, for the specific application being filed.

Location of Subject Property:

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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**PLEASE BE SURE TO READ THIS DOCUMENT IN ITS ENTIRITY AND ONLY SIGN AFTER ASSURANCE HAS BEEN GIVEN THAT ALL OF THE REQUIREMENTS FOR THIS PERMIT HAVE BEEN MET BY THE APPLICANT.**

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I hereby certify, under oath, that I am the Owner, the Executor or Attorney-in fact under a Power of Attorney for the Owner (attach a copy of the Power of Attorney letter), of the property described above or and that in attaching a signature hereupon the Owner does grant permission to

\_\_\_\_\_ (Contractor/Lessee/Operator) to conduct business as \_\_\_\_\_ (Name of Business/Event) which shall consist of the sale of \_\_\_\_\_ or other event/activity known as \_\_\_\_\_, and that a true an proper agreement has been entered into with the Contractor/Lessee/Operator listed above which allows the Applicant to conduct said business/event/activity from \_\_\_\_\_ (date) to \_\_\_\_\_ (date).

Further, I do hereby certify, under oath, that the Applicant has been made aware of and will comply with all of the standards and requirements of the Fulton County Zoning Ordinance, Article 19, Section 3, pursuant to that specific portion by which the above stated business/event/activity is regulated. Including, but not limited to the following\*\*:

Submit at a minimum two (2) copies of a scaled drawing that graphically depicts the following information:

- A North directional arrow, the name of the thoroughfare from which access is gained, adjoining uses (i.e., names of businesses, institutions, residence, public facilities, etc.), and any, and all, on-site public facility; i.e., existing mail box, existing public phone, existing parking meter, fire alarm box, fire hydrant, traffic control box, etc.
- The entire property, **with boundary designations**, upon which this use will take place
- The true and accurate proposed location of the temporary activity, with **dimensions** from all property lines and to any existing buildings on the site.
- Curb cuts (driveways) and traffic patterns within the property with any safety plans to ensure proper traffic flow during the event.
- The true and accurate proposed location of any temporary sanitary facility or trash receptacle with **dimensions** from the facility or receptacle to the nearest property line

**CONTINUED ON REVERSE**

- For Roadside Produce Stands:
  - Identify the required six (6) parking spaces (exclusive of the required parking spaces for any other use on the site).
  - Identify the required minimum 10-foot setback from the right-of way and 10-foot setback from any permitted curb cut access or internal drives
- For Roadside Vending:
  - Identify the required minimum 20-foot setback from the right-of way and 10-foot setback from any permitted curb cut access or internal drives
  - Vendor shall provide location and names on all established businesses which sell similar or the same merchandise within 1500 feet of the proposed vendor site
  - Identify the required six (6) parking spaces (exclusive of the required parking spaces for any other use on the site).
- For Seasonal Business Use or Temporary Business Use:
  - If located on a site which is not an existing business, show a minimum of six (6) parking spaces for this use.
  - Identify the required minimum 20-foot setback from the right-of way and 10-foot setback from any permitted curb cut access or internal drives.

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**\*\* PRIOR TO SIGNING THIS DOCUMENT, THE OWNER *MUST* GUARANTEE THAT THE APPLICANT HAS PLACED THE STATEMENTS BELOW (AS IS APPLICABLE) AS NOTES *UPON* THE REQUIRED SITE PLAN DRAWING \*\* :**

- The required number of parking spaces for the permanent business: \_\_\_\_\_*
- The number of parking spaces provided for the permanent business: \_\_\_\_\_*
- The hours of operation will be: \_\_\_\_\_ am \_\_\_\_\_ pm*
- No vendor equipment, vehicle, display or sales activity shall block access to a public facility, including but not limited to, a telephone booth, mail box, parking meter, fire alarm box, fire hydrant, traffic control box, driveways and other access points.*
- If the property upon which the activity is to take place is adjacent to any residential use the following will be noted on the drawing:
  - *"A maximum continuous sound level of 60dBA and a maximum peak sound level of 75 dBA shall not be exceeded at adjacent property lines of any residential use."*
- For Seasonal Business Use or Temporary Business Use, the following will be noted on the drawing:
  - *"There are no other seasonal or temporary businesses located within 1500 of the proposed vendor site."*
  - *"No sales shall be permitted from any vehicle."*

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TYPE OR PRINT:

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip Code: \_\_\_\_\_

24-HOUR CONTACT PHONE NUMBER: \_\_\_\_\_ phone/cell/pager  
(circle one)

OWNER'S SIGNATURE<sup>\*\*</sup>: \_\_\_\_\_

Sworn and Attested before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_ Notary Public

(Seal)

Last Revised 02/08/2006